

ANNUAL PREQUALIFICATION REQUEST
(Subcontractor / Vendor)

- ☐ **Initial Request** – Our Company has not previously completed the self-service annual prequalification process with Ajax Building Company, LLC / STO Building Group.
- ☐ **Renewal Request** – Our Company has previously completed the self-service annual prequalification process with Ajax Building Company, LLC / STO Building Group, however our prequalification status has expired.

OFFICE INFORMATION

Company Name: _____

Street Address: _____

City: _____ State: _____ ZIP: _____ County: _____

Office Phone: _____ Website: _____

PAYMENT ADDRESS (if different than office address)

Street Address: _____

City: _____ State: _____ ZIP: _____ County: _____

Office Phone: _____

BUSINESS STRUCTURE

Type of Business Organization: _____ Federal ID No.: _____

Special Status? ☐ MBE ☐ WBE ☐ DBE ☐ SBE Certified By: _____

***PROVIDE A COPY OF YOUR W-9 WITH THIS FORM**

PREQUALIFICATION CONTACT

(Main contact for all prequalification requirements, correspondence, and annual renewals)

Name: _____ Title: _____

Phone: _____ Email: _____

WORK TRADE(S) PERFORMED

Your completed Subcontractor / Vendor Annual Prequalification Request must be submitted to Jeff Chamberlain, Prequalification Manager, jeff.chamberlain@ajaxbuilding.com

NOTE: The above information is intended to provide Ajax Building Company, LLC / STO Building Group with basic information regarding your firm in order to set up your company as a potential subcontractor / vendor, and does not serve as a form of prequalification to participate on one of our projects. Within five (5) working days, you should receive an invitation via email with instructions to complete the self-service annual prequalification process which is a prerequisite to pursuing project-specific prequalification(s) for bidding projects with Ajax.